



City Clerk's Office
City of Durham
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Durham, NC 27701
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CURRENT VACANCIES ON BOARDS, COMMITTEES AND COMMISSIONS

July 17, 2017

Release #6

The City of Durham is seeking interested citizens to serve on the following Boards:

- Durham City-County Appearance Commission
- Durham Housing Authority Board of Commissioners
- Workforce Development Board

Due to resignations there are currently two (2) vacancies on the **Durham City-County Appearance Commission** with one term to expire on April 1, 2019 and one (1) term to expire on April 1, 2020.

The purpose of the Commission is to enhance and improve the visual quality and aesthetic character of Durham City and County. The Commission consists of 15 members, seven members appointed by the City Council and eight members appointed by the Board of County Commissioners. A majority of the members shall have expertise in a design field such as architecture, landscape design, city planning, horticulture, urban design or a related field. While encouraging applicants with expertise in aesthetics, attempts shall also be made to assure that the appointments represent a cross section of the community.

The Board meets the 3rd Wednesday of each month at 6:00 p.m. in Conference Room GA located on the Ground Floor of City Hall. Members serve without compensation and must reside within the corporate city limits.

Due to a term expiring, there will be one (1) vacancy on the **Durham Housing Authority Board of Commissioners** for a citizen who has (1) Demonstrated experience in analyzing financial statements; (2) Demonstrated understanding of financing housing developments with tax credits and bonds would be helpful but not necessarily required; and (3) Some experience in the successful development and/or management of real estate and housing construction would also be helpful but not necessarily a requirement. The term will expire on September 28, 2022.

The Authority is composed of seven (7) members and is responsible for setting policy, approving budgets, overseeing the development and production of housing opportunities for

low to moderate income families, appointing the Executive Director, providing feedback to the City Council and HUD when appropriate.

The Board meets on the 4th Wednesday of each month at 5:30 p.m. in the Housing Authority Commissioners Meeting Room at 330 E. Main Street (meeting time subject to change during the months of November and December). Additionally, members should be able to commit at least ten (10) days per year for board training. Members serve without compensation and must reside within the corporate city limits.

Due to an expired term, there is currently one (1) vacancy on the **Workforce Development Board** representing **Private Sector** with the term to expire on June 30, 2021.

Private-sector representatives are owners of businesses, chief executives, or operating officers of businesses, or other business executives or employers with optimum policymaking or hiring authority. They represent businesses, including small businesses, that provide employment opportunities that, at a minimum, include high-quality, work-relevant training and development in in-demand industry sectors or occupations in the local area; and are appointed from among individuals nominated by local business organizations and business trade associations, such as the Greater Durham Chamber of Commerce.

The Board acts as an advisory board to the Durham Workforce Innovation and Opportunity Act (WIOA) programs administered by the City of Durham Office of Economic and Workforce Development and is responsible, by Executive Order of the Governor, to have oversight and policy guidance of the One Stop Career Center and all other Employment and Training activities conducted within the Service Delivery Area (City of Durham and Durham County), that utilize state and/or Federal funds administered by the Governor.

The Committee meets the 4th Thursdays at 8:30 a.m. in the months of January, March, May, July, September and November at various locations throughout Durham. Members serve without compensation. Applicants must reside within the limits of Durham County or have their principal place of business with the Durham County limits.

PROPERTY TAX LISTING MUST BE CURRENT. CITY AND COUNTY TAXES MUST NOT REFLECT ANY DELINQUENCY AT THE TIME OF SUBMISSION OF THE APPLICATION.

To apply, visit the city's web site www.durhamnc.gov and click on Government/Boards, Committees and Commissions. Applications may also be obtained from the City Clerk's Office located on the second floor in City Hall at 101 City Hall Plaza from 8:00 a.m. to 5:00 p.m., Monday through Friday. For additional information, please call (919) 560-4166.

Notice Under the Americans with Disabilities Act

A person with a disability may receive an auxiliary aid or service to effectively participate in city government activities by contacting the ADA Coordinator, voice 919-560-4197, fax 560-4196, TTY 919-560-1200, or ADA@durhamnc.gov, as soon as possible but no later than 48 hours before the event or deadline date.

Deadline for receiving applications is 5:00 p.m. on the following date:

Durham City-County Appearance Commission.....August 11, 2017

Durham Housing Authority Board of Commissioners.....August 11, 2017

Workforce Development Board.....August 15, 2017